



# Ambitiously Unique Administrative Assistant Team

## Strictly Business Plan

### Plan Offer

- 1 LLC
- 1 EIN
- 1 BBB Accredited
- 1 LOGO
- 1 Website
- 1 Domain
- 1 Business Trademark
- 3 Marketing Videos
- 1 Digital Card w/QR code
- 2 Digital Flyers
- 25 Hours Business Consulting

**LLC** - Ambitiously Unique Administrative Assistant Team assists your business with getting its LLC, obtaining your LLCs is a major plus when it comes to business protection. Once you register your business for its LLCs, it began to open major business doors of opportunities such as, you can register your business with the state tax agency, open a business bank account, apply for a business credit card or business loan, and purchase insurance for your business. Having your LLC makes your business a legal business entity, this means that if you are sued only that LLC entity business is being sued, not you or any other business, property, or assets that you own outside of the business being sued is safe from being sued. You can only have one business per LLC, each business with an LLC is its own entity. Obtaining your LLCs is free, but you must pay a state tax fee for your LLC business, depending on the state you reside in. Your state taxes can range from hundreds of dollars to \$0.00 dollars. If you are getting your LLCs in Wyoming, Nevada, South Dakota, Alaska, Florida, Oregon, New Hampshire, and Montana these are considered zero tax states. AUAAT waives that tax fee for you by paying it for you, with our plans we pay your LLC state tax fee. However, we do not pay for your lawyers and legal fees that you will need when you purchase your LLC but can assist you with lawyers if needed.

**EIN** - Ambitiously Unique Administrative Assistant Team knows that a business is not a significant business without an EIN associated with it. Having your EIN is a particularly important step when it comes to owning your business. Your EIN is your business Identification number, much like your social security number just for your business. Once you receive your business EIN you can start receiving credit for your business. Credit in the form of a home, car, phone, and many other things that you may need to contribute to your business.

**BBB Accredited** - Ambitiously Unique Administrative Assistant Team assists you in getting your business BBB Accredited, having your business accredited with Better Business Bureau is a great asset to your business. To qualify for Better Business Bureau, you will need two things, your business license of the state your business is in, this shows proof that you have the right to operate a business in your state, or your LLC, one or the other both are not required. The second requirement is your business must have been up and running at least 6 months from the time you received your business state license or your business LLC. If you do not meet these requirements do not fret, your LLC comes with this plan, and we can still proceed with the connection with BBB by linking you and a specialist from Better Business Bureau to contact you personally before and after your business have been active five months from the date of your license or LLC's have been completed. Yes, I said five months, whether you meet qualification or not, BBB takes a month to fully process your business. So, by the time your business reaches its sixth month you will already be BBB Accredited. However, you will start receiving your BBB approval LOGO's, products, items, and emails with the BBB approval stamp for your business sites and store in the mail and by email as soon as you get registered but will not be able to pull your business up until one month after registration.

**LOGO** - Ambitiously Unique Administrative Assistant Team will create and design a LOGO for your business. We ask that our clients be creative with their business Logo to make sure it stands out from their competitors. We grasp a hold of your vision and bring it forward into reality. Our goal is to understand and captivate the importance of our client's visual image and produce it the best way that we can.

**Website / Domain** - Ambitiously Unique Administrative Assistant Team knows that having a business site and domain name is a fantastic way to build your brand and business name, a way to reach your customers and clients without having a franchise or business in multiple cities and states. When your business has its own personal website and domain name, that alone builds character for your brand and business. People want to know and learn more about the things they take interest and investment in. AUAAT will build your site with your own domain name and upload your business information, consult with us on how and what you are envisioning, then we take it from there. Having a business website helps your business with trademarking, showing that you have a brand and using it helps tremendously when it comes to branding your business name. We even offer training and connect you with a professional web designer from the website company of your choice. Please note that we have only a few sites that we use and recommend that our clients build their business brand on. These sites are top of their class when it comes to website designing in a straightforward way, while still managing to offer you everything a business owner will need in a website. There are many websites to choose from, some can be just complicated for no reason, and we avoid those sites and suggest our clients do the same. Designing a site for your own business should not be hard and it is not, that is why we assist our clients or one of their staff members in training for their business website design. This comes with 5 hours of website design training with this plan.

**Business Trademark** - Ambitiously Unique Administrative Assistant Team believes in brands and in building character for your business brand. Your business name and Logo is your brand, and it can speak volume in the world of business, it can make or break your business. Protecting your business name and Logo by trademarking it will assure you that no one else out here has the rights to operate under your name and brand but you. However, if someone decides not to do their homework by making sure the business name is not already being used, with your business name trademarked you have full rights to your brand and are eligible to take legal actions to close off any parties that does not have rights to using your brand name.

**Marketing Videos** - Ambitiously Unique Administrative Assistant Team acknowledge the necessity of advertising when it comes to business. This is why we are providing 3 promotional marketing videos with this plan. The videos will help you promote your business in a more professional way. The time limit will be 45, 30, and 15seconds long. We do not do distasteful nude videos nor do we except photos of nude of any kind.

**Digital Cards w/QR code** - Ambitiously Unique Administrative Assistant Team will provide one digital card with a QR code on it, along with information about our client's business. This feature is great for posting online for future customers and clients to scan your business information to their phones without any personal contact of the owner.

**Digital Flyers** - Ambitiously Unique Administrative Assistant Team offers two digital flyers for our clients to post on their social media and websites. These flyers are filled with information about our clients and their business. Since they are digital, they are best online but can be printed out in paper form. The flyers come with digital movement of our clients' pictures and words.

**Business Consulting** - Ambitiously Unique Administrative Assistant Team is providing 25 hours of business consulting hours with this business plan. This plan is a 30-day plan and is subjected to 1-hour minimum and 2-hours maximum of consulting a day, available during business hours only. These hours can be used in remote or online zoom meetings, if a meeting is scheduled and you cannot commit to the scheduled appointment time, you are allowed to reschedule your appointment 24 to 48- hours ahead of time. If you fail to reschedule your appointment, that appointment time will still be counted as the scheduled appointment hour and will be marked as used. When it comes down to business, we must know that it is all about the numbers, which are timing and finances, the phrase time is money is indeed a statement of fact and not just a saying.

This Business Protection plan is a 30-day plan offer at the cost of .....\$2800.00

Ambitiously Unique Administrative Assistant Team ask that you read over this remarkable offer of Strictly Business to make sure that this is the right project plan for you and your business. However, we would like all our clients to schedule a 1-hour business consultation meeting to speak with one of our team members to make sure you are getting the best service options for your

business. To purchase this plan, you must pay the online deposit on the shop page and complete the application portion to begin the process. Instructions and guidance will be provided during your scheduled 1-hour business consultation meeting. All plans come with a contract, business agreements and release forms that come in the application packet, our team of staff assist with the application process. This includes setting up a payment plan if one is needed, scheduling the first meeting, where we will start progressing the project into action.